

Office Sharing Register

TasNetworks maintains this register in accordance with clause 4.2.4 of the Australian Energy Regulator’s (AER) Electricity Distribution Ring-fencing Guidelines (**the Guidelines**). This register must be updated quarterly (15 January, April, July and October each year) or more frequently if necessary.

The table below sets out those offices that are used by TasNetworks and (i.e. a building, an entire floor of a building or a part of a building that has separate and secure access requirements such that staff from elsewhere in the building do not have unescorted access to it) a related electricity service provider (RESP). The offices listed have been assessed as meeting one or more of the exceptions from the Guidelines allowing them to be shared. The exceptions from the Guidelines are as follows:

- 4.2.2 (b)i.** *Offices for staff:*
- a.** *Who do not have access to electricity information;*
 - b.** *who have access to electricity information but do not have, in performing the roles, functions or duties of their staff position, any opportunity to use that electricity information to engage in conduct that is contrary to the DNSP’s obligations under clause 4.1;*
 - c.** *who only have access to electricity information to the extent necessary to perform services that are not electricity services (such as general administration, accounting, payroll, human resources, legal or regulatory, or information technology support services)*
- 4.2.2 (b)iii.** *Staff located at a regional office*

Table 1: Shared offices

Office Location	DNSP Staff	RESP staff	Applicable Exemption	Ring-fencing Controls
Head Office (Lenah Valley)	Staff at Head Office includes a variety of functions that fit clause 4.2.2 (b)i. exception. Staff include (but are not limited to): <ul style="list-style-type: none"> • Finance • Human Resources • Regulation • Information Technology 	Staff providing contestable connection services.	4.2.2 (b)i.	<ul style="list-style-type: none"> • Ring-fencing policies on information sharing • General ring-fencing training for all staff • In depth ring-fencing training for business areas of higher relevance • Information and digital access restrictions

	<ul style="list-style-type: none">• Strategy and Customer Services• Network Planning and Performance• Engagement			<ul style="list-style-type: none">• Physical access restrictions
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